

# application for a Full-time programme

## To be completed by the applicant.

If you need any assistance with completing this application form, please contact us on **0800 0711 666**.

### 1. Full-time course application form

Course title: \_\_\_\_\_ Level\*: \_\_\_\_\_  
Year of entry: 2011 / 2012 \_\_\_\_\_ \*see page 9 of prospectus for entry requirements.

### 2. Personal Details

Title: \_\_\_\_\_ Surname: \_\_\_\_\_ Forenames: \_\_\_\_\_  
Sex: Male / Female \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_

Have you been permanently resident in UK/EU for the past 3 years? Yes  No

If no: (i) Please give details of entry to the UK \_\_\_\_\_

(ii) How were you admitted to the UK? (a) Student visa  (b) Visitor  (c) Refugee/asylum seeker

(iii) Other, please specify: \_\_\_\_\_

Home address: \_\_\_\_\_  
\_\_\_\_\_

County: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ Mobile phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Please tick this box if you have any access requirements for your interview (i.e. hearing loop, an accessible interview room etc) and we will contact you to make appropriate arrangements.

The YPLA/SFA have asked each college to record the ethnic origin of its students. Please tick where appropriate:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Asian or Asian British – Bangladeshi | <input type="checkbox"/> Asian or Asian British – Indian   | <input type="checkbox"/> Asian or Asian British – Pakistani |
| <input type="checkbox"/> Asian or Asian British – Other       | <input type="checkbox"/> Black or Black British – African  | <input type="checkbox"/> Black or Black British – Caribbean |
| <input type="checkbox"/> Black or Black British – Other       | <input type="checkbox"/> Chinese                           | <input type="checkbox"/> Mixed – White and Asian            |
| <input type="checkbox"/> Mixed – White and Black African      | <input type="checkbox"/> Mixed – White and Black Caribbean | <input type="checkbox"/> Mixed – Other                      |
| <input type="checkbox"/> White – British                      | <input type="checkbox"/> White – Irish                     | <input type="checkbox"/> White – Other                      |
| <input type="checkbox"/> Other, please state: _____           |  |   |

### 3. Where did you find out about the college?

- |  |  |   |                                  |
|--|--|---|----------------------------------|
| <input type="checkbox"/> Our website                   | <input type="checkbox"/> Newspaper         | <input type="checkbox"/> Internet           | <input type="checkbox"/> School  |
| <input type="checkbox"/> Connexions/NextSteps          | <input type="checkbox"/> Radio advertising | <input type="checkbox"/> Careers exhibition | <input type="checkbox"/> Library |
| <input type="checkbox"/> Other - please specify: _____ |  |   |                                  |

### 4. Secondary Education

Please list current or last establishment first (last three only). References will be taken up from previous educational establishments.

School/College etc	Address	Date
1		
2		
3		

## 5. Qualifications

Please enter all qualifications you hold, include subjects which you are currently studying for which you are awaiting results or you expect to complete this year. If you need more space, please continue on a separate sheet.

Subject	Level	Grade / Predicted Grade	Date

## 6. Work Experience

Please start with your present employer. School leavers may list vacation or part-time work. References will be taken up. If you need more space, please continue on a separate sheet.

Dates of Employment From To	Employer's name, address and telephone number	Job title and brief summary of duties

May we approach your most recent employer for a reference prior to your interview? Yes / No

## 7. Interests

Please state why you wish to enrol at BCA and include any hobbies, interests and responsibilities held. If you need more space, please continue on a separate sheet.

---

---

---

## 8. Declaration

Once enrolled on a programme at BCA, I undertake to observe all college regulations and accept responsibility to pay all fees which I am liable. I agree to the college processing personal data contained in this form and other data which the college obtains from me, or other people, whilst I am a student. I agree to the processing of such data for purposes connected with my studies or my health and safety whilst on the premises. From time to time, we may choose to send you information on our services and programmes.

Please tick here if you do not wish to receive such information  BCA is registered under the Data Protection Act 1998.

Signature:

Date:

Please return this form to:

**Admissions, BCA, Hall Place,  
Burchetts Green, Maidenhead,  
Berkshire SL6 6QR, UK**

Information you provide on this form will be passed to the YPLA/SFA and other associated bodies and associated bodies, which are registered under the Data Protection Act 1988. The registration is primarily for the collection and analysis of statistical data, but it also allows YPLA/SFA to share information with other organisations for the purposes of monitoring the investment of public funds. Further information about data confidentiality is available on request.

## Entry Requirements

For entry requirements, please see page 9 of the full-time prospectus. Entrance to all courses is subject to an interview, successful completion of an Initial Assessment and a satisfactory school reference. All Foundation Degree applications must be made through UCAS.

For the most up-to-date information, please visit [www.bca.ac.uk](http://www.bca.ac.uk), or see the individual course leaflets.