

STUDENT DECLARATION:

To be completed by the Student.

IT IS HEREBY AGREED AS FOLLOWS:

1. The Landlord [BCA] shall let the Tenant use their allocated room within the Colleges hostel accommodation at the aforementioned address, together with the furniture, fixtures and effects therein after called the 'property' between **2018 & 2019** based on their Duty Rota which is managed by the Equine Department.

2. *The student [_____] hereby agrees with the Landlord (BCA) as follows:*
 - a. Not to do in the Property anything which shall be or become a nuisance or annoyance to the Landlord or the owners or occupiers of the adjoining premises in accordance with the rules and regulations set down in the Duty Student Residential Handbook.
 - b. Not to sign, underlet charge or part with the possession of the Property.
 - c. To take adequate steps to prevent infestation of the Property by keeping all areas clean and, in addition to the communal room cleaning service provided by the College, removing any unnecessary rubbish or waste from the Property on a regular basis – ensuring that the room and communal areas are kept in good order during your Duty Week.
 - d. To maintain in good order the property and its communal and garden areas whilst you are living in the college accommodation.
 - e. To pay for the replacement or mending/maintenance of fixtures, fittings or furniture that is broken by the tenant and/or damage to communal facilities in accordance with the residential rules and regulations.
 - f. To permit the Landlord or the Landlord's agents workmen by prior appointment to enter the Property at any reasonable time during the day (except in the case of emergency) for the purpose of carrying out any structural or other repairs to the same and the painting the outside thereof, or carry out and complete any structural or other repairs or improvements required to be done to the building.

IT IS HEREBY AGREED AND MUTUALLY ACKNOWLEDGED:

- The student may be asked to leave the Residential Halls with immediate effect when disciplinary issues are deemed detrimental towards other residential tenants and staff.
- The student is required to work within the Rules and Regulations set out in the Duty Student Residential Handbook and co-operate with the college warden team's requests and instructions.
- I understand that infringement of any Hostel rules may lead to disciplinary action as outlined in the Duty Student Residential Handbook and Disciplinary Process.
- The student may be asked to be collected from the Residential Halls by a suitable Next of Kin if there is a concern regarding the Students Health/ Welfare at any time. Or if there was a previous condition known by the tenant but not disclosed on the Student Welfare Medical Form at time of applying.
- The student is responsible for making sure that they have added money to their Wisepay Account so that they can purchase their Breakfast / Lunch and Evening meals during their Duty Week. Or brought in suitable food from home.

Signed (Student Tenant) _____

Signed (Landlord) _____

For and on behalf of BCA

PARENT/ GUARDIAN DECLARATION: (Contact One)

To be completed by the Parent/Guardian.

Name (Parent/Guardian) _____

Relationship to Learner _____

- *I agree to the named student residing in BCA accommodation.*
- *I undertake to support BCA in the implementation of its Rules, Regulations and Procedures and the contents of the Duty Student Residential Handbook.*
- *If I am out of the country or unavailable I will ensure that there is a suitable Next of Kin available at all times and I will inform the Warden Team.*
- *I agree to attend, should BCA request it on medical, welfare or disciplinary grounds or send another nominated person.*
- *I undertake responsibility for the payment of all associated charges accrued by the student.*
- *I have read and understood the Rules, Regulations and Procedures and the Duty Student Residential Handbook, in particular the section relating to Damages and Charges.*
- *I agree to make sure that my son/daughter/ward has sufficient funds in their Wise pay account so that they can purchase their Breakfast / Lunch and Evening meals during their Duty Week. Or provided them with a suitable alternative.*

Signed (Parent/Guardian) _____

EMERGENCY CONTACT DECLARATION: (Contact Two and Three)

Contact Two

In the event of:

- Illness
- Welfare Concerns
- Disciplinary action

I acknowledge that I **must** come and collect the above student resident from BCA or to arrange and pay for alternative transport (applicable only if agreed by senior warden on duty).

✘ **Signed:** _____ **Print Name:** _____

Contact Three

In the event of:

- Illness
- Welfare Concerns
- Disciplinary action

I acknowledge that I **must** come and collect the above student resident from BCA or to arrange and pay for alternative transport (applicable only if agreed by senior warden on duty).

✘ **Signed:** _____ **Print Name:** _____