

Your College

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Information within this guide is correct at the time of going to print.

Please be aware that some course delivery may take place off campus and between The Windsor Forest Colleges Group sites.



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Use the QR codes on the subject pages to visit our website and find out about the skills you will gain on each course as well as the employers we work with.

Welcome

I am delighted that you are considering studying at BCA. We are really proud of our students, our staff and everything that we achieve together.

We believe that all our students have amazing potential and that it's our job to work with you to unlock that potential. We want you to aspire to be the best you can be – and we will do everything we can to help you achieve your ambitions. We hope you will join us at our Open Days and see our wonderful campus for yourself.



Gillian May Group Principal and CEO

We are committed to providing high quality education and training for our students, and our excellent team of specialist teachers and support staff will help you to excel in all you do.

Our students tell us they appreciate BCA's open and supportive environment. They feel valued for who they are, and they talk about an ethos where respect, positive values and friendship make anything possible. This is something we are all very proud of.

Thank you for your interest in our College and we hope we can welcome you to BCA soon.



How to Apply

Your Step-by-step Guide to Studying at BCA

Step 1: Choose Your Course

We offer a wide range of courses at all levels – if you're still not sure, give us a call on 01628 824444 or email enquiries@bca.ac.uk for independent advice.

Step 2: Apply

Apply online at www.bca.ac.uk/apply.
You shall receive an email to confirm we have received your application.

Step 3: Attend Your Interview

You will be invited to book an interview, where you will discuss your course choice and plans for the future. This will also give you the opportunity to ask any questions you may have too.

Step 4: Offer

Following a successful interview, you shall be made a conditional offer via email.

Please note: This can take up to 14 days. To accept your conditional offer, please log back into your Student Portal. You need to accept your offer to receive your invitation to enrolment.

Step 5: Enrol

You will be sent instructions on how to enrol onto your course the summer before you start with us.

Step 6: Get Your Results

You will need your exam results to be able to enrol onto your chosen course. If your results are better than expected or you didn't do as well as you'd hoped, we can find a suitable alternative.

Step 7: Start College

We look forward to welcoming you in September!

Study Programme

Our study programmes combine your chosen subject with a range of transferable skills to enhance your learning and help you develop. We will equip you with the skills and knowledge required for progression onto university, apprenticeships or employment.

English & Maths

Development of English and maths skills is essential for successful progression. We will support you to ensure you leave us having achieved the best grades you possibly can. You will be timetabled into a class that is the right level for you based on your grades and prior experience. All students will be working towards attaining a grade 4 or above at GCSE.

Already Achieved a Grade 4 or Above at GCSE?

You will not be required to study additional English and/or maths.

Achieved a Grade 3 at GCSE?

You will be enrolled onto a GCSE course and will work towards gaining a grade 4 or above as part of your study programme.

Achieved Lower Than a Grade 3 at GCSE?

You will be enrolled onto a GCSE course or another appropriate English and/or maths qualification at an appropriate level.

Practical Lessons, Lectures & Tutorials

These planned activities take place on our extensive campus and will help you develop your independent study skills. You will focus on extending your practical skills and knowledge to gain a strong understanding of your chosen subject area.

Personal & Professional Development

Employer links are important and help you focus on gaining skills you need for your future career. Your study programme may include visits from industry professionals or trips to business venues and workplaces. College life will also help you develop the skills required to be successful in your chosen career. Good punctuality, attendance and commitment to your study programme is an expectation.

Volunteering

Involve yourself in additional activities that will enrich your development and boost your CV. Our Student Support team can help you find a volunteering opportunity that suits you.



Beyond the Classroom

At BCA you will find a vibrant, friendly, welcoming College with excellent resources, facilities and opportunities for students.

It is a place where you can enjoy learning, build your confidence, make new friends and prepare for your future career. From Sports Academies and field trips to work experience and guest speakers, you'll have plenty of opportunities to develop the skills you need for life after work or further study.

Vibrant Student Union

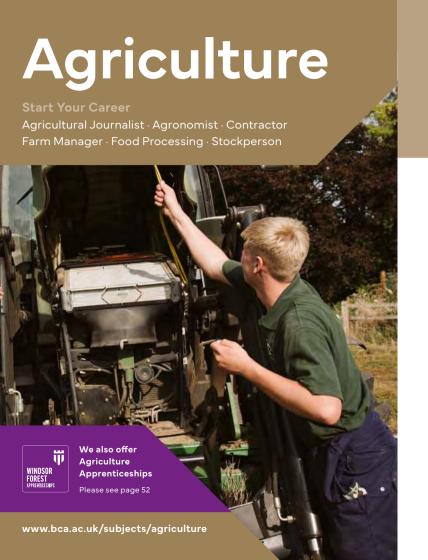
Our Student Union offers many opportunities to get involved. You could become a student rep or simply enjoy the many activities on offer. Show up, speak up and tell us what you think! Play your part and make a difference to College life.

Getting to College

We run a subsidised transport service covering a wide area. We operate 18 routes in total and over 800 of our students use the service every day. We pick up from 10 mainline railway stations – Camberley, Reading, Slough, Maidenhead, Uxbridge, Amersham, Aylesbury, Bracknell, High Wycombe and Hounslow – with a total of 96 stops across all routes







Shelby's Experience

"I like spending time down the polytunnel with the calves and learning new things. I enjoy being around the animals and would really like to have my own farm one day."



Level 1 Diploma in Land-based Studies Agriculture

This 1 year course requires four GCSEs at grade 2 or above. You will be required to attend an interview, where your suitability, commitment and skills will be assessed.

Level 2 Diploma in Agriculture

This 1 year course requires four GCSEs at grade 3 or above, including English, maths and science.

Please note: At the interview, we will require evidence of your interest and passion for agriculture and in developing a career working with livestock, crops or machinery.

Level 2 Technical Qualification in Land-based Engineering

This 1 year course requires four GCSEs at grade 3 or above, including English, maths and science.

Please note: At the interview, we will require evidence of your interest and passion for engineering and in developing a career working within the sector. All students need to be physically able and willing to take part in all aspects of practical work.

Level 3 (T Level) Qualifications in Agriculture

This **2 year course** requires five GCSEs at grade 4 or above, in English, maths and science.



See More

Animal Management Start Your Career Animal Education Officer · Veterinary Nursing Animal Trainer · Conservationist · Zoo Keeper www.bca.ac.uk/subjects/animal-management

Level 2 Diploma in Work-based Animal Care (Animal Care & Welfare)

This **2 year course** requires four GCSEs at grade 2 or above, including English, maths and science.

Level 2 Diploma Animal Care & T Level Foundation Year

This 1 year course requires five GCSEs at grade 3 or above, including English, maths and science, with English or maths at grade 4 or above.

Level 3 National Diploma in Animal Management

This **2 year course** requires five GCSEs at grade 4 or above, including English, maths and science.
This qualification is ideal for those wishing to enter employment on completion.

Level 3 Extended Diploma in Animal Management

This 2 year course requires five GCSEs at grade 5 or above, including English, maths and science.
This qualification is ideal for those wishing to progress to university or continue with further academic studies on completion.

Ethan's Experience

"BCA has helped me to be myself with a supportive staff and student body helping me everyday. It's been an amazing college and will help me pursue my goals of being a marine biologist."



Applied Science





Level 3 Extended Diploma in Applied Science

This 2 year course requires either five GCSEs at grade 4 or above including English, maths and science or a Level 2/3 science qualification at merit/distinction grade plus English and maths at grade 4 or above

Level 3 National **Foundation Diploma** in Applied Science (Top-up Year)

This 1 year course requires five GCSEs at grade 4 or above, including English, maths and science, or a Level 2 or 3 science related qualification at merit or distinction plus English and maths at grade 4 or above.

Please note: At the interview, we will require evidence of your interest in the sciences and in developing a career working in this field.

We recommend students to be working at grade 5 in their GCSEs if they are interested in progressing to university.

We also recommend that you attend an applied science taster session to gain an insight into what the course will involve.

Jenson's Experience

standard and the course provides getting into university."



Art & Design

Start Your Career

Graphic Design · Sculpture · TV Production Runner Animation · Advertising & Marketing · Photography



Level 1 Diploma in Art, Design & Media

This 1 year course requires four GCSEs at grade 2 or above, including English and maths

Level 2 Diploma in Art & Design

The 1 year course requires four GCSEs at grade 3 or above, including English and maths.

The 2 year course requires four GCSEs at grade 2 or above, including English and maths

Some previous art study would be advantageous but is not essential

Level 3 Extended **Diploma in Creative** Practice: Art, Design & Communication

This 1-2 year course requires five GCSEs at grade 4 or above, including English, maths and art (or a strong portfolio of creative work).

Please note: Students with lower than a grade 4 in English and/or maths will resit as part of their study programme.

Eva's Experience

"All the staff at BCA were extremely welcoming from the beginning and have enabled me to perfect my chosen practice whilst also learning about many other aspects of art and design."



Business Studies

Start Your Career

www.bca.ac.uk/subjects/business-studies

Level 3 Extended Diploma in Business Studies

This **2 year course** requires five GCSEs at grade 4 or above, including English and maths.

Oscar's Experience

"I chose to study business studies as I'm keen to start my own business in the future. The course has helped me to gain more insight into how to start up and run a business and will also help me to be able to accomplish my future goals."



Early Years

Start Your Career

Early Years Practitioner · Primary School Teacher Social Worker · Educational Therapist · Play Therapist



Lilli's Experience

"I like the course work options and the work that we do on placement in nurseries and schools. In the future I'd love to support children with SEND (special educational needs and disabilities) at my farm."



Level 1 NCFE Diploma in Caring for Children

This 1 year course requires three GCSEs at grade 2 or above and a reference from school or previous course tutor.

Level 1 NCFE CACHE Diploma in Introduction to Health, Social Care & Children's & Young People's Settings

This **1 year course** requires four GCSEs at grade 2 or above.

Level 2 NCFE CACHE Diploma for the Early Years Practitioner

This **1 year course** requires four GCSEs at grade 3 or above, including English and maths.

Please note: A Disclosure Barring Service check is also required.

Level 3 (T Level) Qualification in Early Years

This **2 year course** requires five GCSEs at grade 4 or above, including English and maths.

Please note: A Disclosure Barring Service check is also required.



See More

Equine Studies

Start Your Career

Competition Groom · Events Management · Equine Nutritionist · Equine Therapist · Riding Instructor

Level 1 Diploma in Land-based Studies (Horse Care)

This **1 year course** requires two GCSEs at grade 2 or above.

Level 2 BTEC Technical Diploma in Equine Studies

This 1 year course requires four GCSEs at grade 3 or above, including English, maths and science.

BHS Stage 2 Care & Knowledge

BC4

This 1 year course requires four GCSEs at grade 3 or above, including English, maths and science.

Level 3 National Extended Diploma in Equine Management

This **2 year course** requires five GCSEs at grade 4 or above, including English, maths and science.

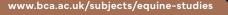
Please note: We have a 15st weight limit for all riders (inclusive of all riding equipment and saddle). Applicants must be able to pass a riding assessment at interview. The minimum requirement is to walk, trot and canter competently in a balanced position on a well-schooled horse. All students will need to be physically able and willing to take part in all aspects of practical horse care and stable management whatever the weather.

Nikki's Experience

"The thing I enjoy most about BCA is the range of horses it has and the range of facilities available, for example there are many amazing hacking routes and three different arenas to ride in."







Foundation **Studies**

Suitable for students who may have a learning difficulty or require extra support, working from Entry Level 1 to Level 1



Level E1 - Developing **Personal Progress**

This 1-2 year course requires students to be working at Milestone 8 upwards or towards Entry Level 1 in English and maths.

Students must be able to work towards accessing all areas of the campus as independently as possible.

For our Entry 1A course students need to be at the higher end of standard 2 and working toward standard 3.

Level E2 - Pathway Towards Independence, Learning & **Employability**

This 1 year course requires students to be working at Entry 1 or above in English and maths.

Students should be able to access the campus independently (depending on individual needs).

Level F3 - Towards Independence. Work & Learning

This 1 year course requires students to have a desire to progress towards learning and employment opportunities and be working at Entry 2 or above in English and maths.

Students should be able to access the campus independently.

Level 1 Progression for Learning

This 1 year course requires students to be working at Entry 3 or above in English and maths. Students should be able to access the campus independently.



Level 1 Progression for Work

This 1 year course requires students to have a desire to work and the ability to access work placements with minimal support. To access this course the student will need to be working at Entry 3 or above in English and maths.

Supported Internship

This 1 year course requires students to have an EHCP, want to go into employment, be willing to learn new skills within a working environment and be committed to accessing a workplace, with support if required.

Preparation Toward Employment

Internal applications only.

This 1 year course requires students to have an EHCP, want to go into employment, be willing to learn new skills within a working environment and be committed to accessing a workplace, with support if required.

Please note: Suitability for all programmes will be assessed on an individual basis, at interview and during the first six weeks of the programme.

Students should be able to take part in activities around College, work experience in the community and also be able to cope with using public transport safely.

We cannot take students with personal care needs i.e. pads, students that need regular use of a quiet room, bean bag or a specialised timetable. We are not able to take students with aggressive behaviours

Georgina's Experience

"I chose this course to become more independent and learn how to look after myself. I also really enjoy the animal care lessons and this is an area I would like to go into after college."



Health & Social Care

Start Your Career

Midwifery · Social Care Worker · Occupational Therapy Care Management · Armed Forces · Nursing





Keziah's Experience

"I really enjoy learning about how to care for people as my future aspirations are to work with people in social care."

Level 1 NCFE CACHE Diploma in Introduction to Health & Social Care & Children's & Young People's Settings

This **1 year course** requires four GCSEs at grade 2 or above.

Level 2 NCFE CACHE Diploma in Health & Social Care

This **1 year course** requires four GCSEs at grade 3 or above, including English and maths.

Please note: A Disclosure Barring Service check is also required.

Level 3 (T Level)
Qualifications in Health
& Care in Supporting
the Adult Nursing Team
or Midwifery Team or
Therapy Teams

This **2 year course** requires five GCSEs at grade 5 or above, including English, maths and science.

Please note: A Disclosure Barring Service check is also required.



See More

Horticulture

Start Your Career

Conservationist · Garden Designer · Estate Manager Ecologist · Greenkeeper · Machinery Operator





Level 1 Diploma in Land-based Studies Horticulture

This **1 year course** requires four GCSEs at grade 2 or above.

Level 2 Diploma in Horticulture

This 1 year course requires four GCSEs at grade 3 or above, including English, maths and science.

Please note: You will be required to attend an interview, where your suitability, commitment and skills will be assessed.

At the interview, we will require evidence of your interest and passion for working with plants and in developing a career working within horticulture.

All students will need to be physically able and be willing to take part in all aspects of practical work.

Danny's Experience

"The units we study are very good and range from health and safety to plant identification, all of which are excellent."



Media Production

Start Your Career

 $\label{eq:continuous} A nimator \cdot Camera \ Operator \cdot Director \cdot Runner \\ Researcher \cdot Screenwriter \cdot Sound \ Production$



Level 2 Diploma in Media Production

The **1 year course** requires four GCSEs at grade 3 or above, including English and maths.

The **2 year course** requires four GCSEs at grade 2 or above, including English and maths.

Students with lower than a grade 4 in English and/or maths will resit as part of their study programme.

Some previous media study would be advantageous but is not essential

Level 3 Extended Diploma in Creative Media Production

This 1–2 year course requires five GCSEs at grade 4 or above, including English and maths.

Previous media study would be advantageous but is not essential

Daisy's Experience

"I love the creative freedom and the fact that it's purely coursework based. My big dream is to become a movie director and work on blockbuster sets."



Motor Vehicle

www.bca.ac.uk/subjects/motor-vehicle

Start Your Career

 $\label{eq:Garage Manager} Garage\ Manager \cdot Mechanic \cdot Diagnostic\ Technician$ $Automotive\ Technician \cdot MOT\ Tester \cdot Parts\ Supplier$



This **1 year course** requires GCSE English and maths at grade 1 or above.

Students must demonstrate a clear interest in vehicles and mechanics. They will also be required to complete an interview which includes a mechanical aptitude assessment or already hold an Entry Level 3 Diploma in motor vehicle maintenance at a pass grade or above.

Level 1 City & Guilds Diploma in Motor Vehicle Studies

This **1 year course** requires GCSE English and maths at grade 2 or above.

Students must demonstrate a clear interest in vehicles and mechanical things. They will also be required to complete an interview which includes a mechanical aptitude assessment



Level 2 ABC Diploma in Motor Vehicle Studies (Light Vehicle)

This **1 year course** requires GCSE English and maths at grade 2 or above.

Students must demonstrate a clear interest in vehicles and mechanical things. They must complete an interview, which includes a mechanical aptitude assessment or hold a Level 1 Diploma in motor vehicle maintenance at a pass grade.

Daniel's Experience

"The course has landed me a job through my industry placement."



Level 2 City & Guilds Diploma in Light Vehicle Maintenance & Repair Principles

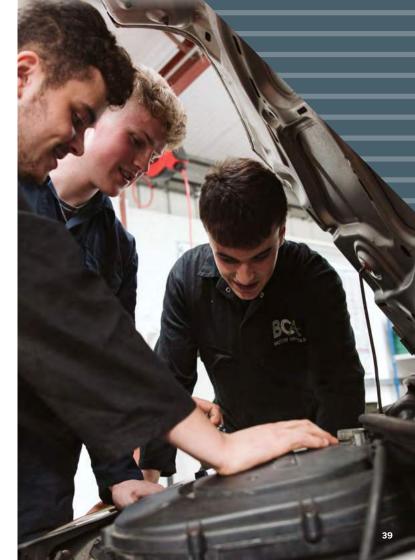
This **1 year course** requires GCSE English and maths at grade 3 or above.

Students must demonstrate a clear interest in vehicles and mechanical things. They must complete an interview, which includes a mechanical aptitude assessment or hold a Level 1 Diploma in motor vehicle maintenance at a pass grade or above.

Level 3 City & Guilds Diploma in Light Vehicle Maintenance & Repair Principles

This **1 year course** requires GCSE English and maths at grade 3 or above.

Applicants must possess a pass grade in City and Guilds or IMI Level 2 Diploma in light vehicle maintenance and repair.



Outdoor Education

Start Your Career Adventure Sports Coach · Activity Instructor

Adventure Sports Coach · Activity Instructor
Ski Technician · Youth Worker · Adventure Tourism



Charlie's Experience

"I chose BCA because I like being outside and was impressed with how much space there is and the facilities that are available to the students."

Level 1 Diploma in Protective Services & Outdoor Education

This 1 year course requires four GCSEs at grade 2 or above, including English at grade 3.

Learners must demonstrate enthusiasm and commitment for their chosen study programme and successfully complete an academic interview.

Level 2 Diploma in Outdoor Education

This 1 year course requires five GCSEs at grade 3 or above, including English and maths or a Level 1 Diploma in sport at merit/distinction grade with GCSE English or maths at grade 3 or above will also be considered.

Level 3 Extended Diploma in Outdoor Education

This 1-2 year course requires either five GCSEs at grade 4 or above, including English and preferably maths or a Level 2 Diploma in sport at merit/distinction grade (or equivalent) and GCSE English plus a minimum grade 3 in maths.

All applicants must successfully complete an academic interview



Performing Arts

Start Your Career

 $\label{lem:actor-Arts-Journalism-Broadcasting-Composer} Actor \cdot Arts \ Journalism \cdot Broadcasting \cdot Composer \\ Choreographer \cdot Dancer \cdot Stage \ Management$



Lewis' Experience

"We spend lots of time rehearsing performances and the creation period is one of the most enjoyable parts of the course. Working with a great group of people each day is so much fun."



This 1-2 year course requires five GCSEs or equivalent at grade 4 or above, including English, maths and ideally, dance, drama or music.

Level 2 Diploma in Performing Arts

The **1 year course** requires four GCSEs at grade 3 or above, including English and maths.

The **2 year course** requires four GCSEs at grade 2 or above, including English and maths.

Students with lower than a grade 4 in maths and/or English will resit as part of their study programme.

Some previous drama, dance and/or singing study would be advantageous but is not essential.



Production Arts

Start Your Career

Costume & Wardrobe · Special Effects · Set Dresser Film/TV Production · Props Makers · Director



Level 2 Diploma in Production Arts

The 1 year course requires four GCSEs at grade 3 or above, including English and maths.

The 2 year course requires four GCSEs at grade 2 or above, including English and maths

Students with lower than a grade 4 in maths and/or English will resit as part of their study programme.

Level 3 Extended Diploma in **Production Arts**

This 1-2 year course requires five GCSEs at grade 4 or above, including English and maths

Please note: Some previous production work (school or amateur) or a portfolio would be advantageous but is not essential



Protective Services



Igor's Experience

"I'm interested in joining the Police, and the course provides a mixture between Police related topics and fitness which I need to become an officer."



Level 1 Diploma in Protective Services & Outdoor Education

This 1 year course requires four GCSEs at grade 2 or above, including English at grade 3.

Learners must demonstrate enthusiasm and commitment for their chosen study programme and successfully complete an academic interview.

Level 2 BTEC Extended Certificate in Public Services

This 1 year course requires either five GCSEs at grade 3 or above, including English and maths at grade 4 or a Level 1 Diploma in sport or protective services at merit, with GCSE English or maths at grade 4.

Level 3 Extended Diploma in Uniformed Protective Services

This 1 year course requires either five GCSEs at grade 4 or above, including English and maths or a Level 2 qualification at merit or distinction with GCSE English and maths at grade 4 or above.

Please note: Students must be able to demonstrate enthusiasm for the public services and the development of their own leadership, teamwork, fitness levels and communication skills and successfully complete an academic interview.



ee More

Sports Studies

Start Your Career

Personal Trainer · PE Teacher · Sports Coach Sports Psychologist · Sports Therapist · Nutritionist



Level 1 Diploma in Sport

This 1 year course requires four GCSEs at grade 2 or above, including English at grade 3.

Learners must demonstrate enthusiasm and commitment for their chosen study programme and successfully complete an academic interview

Level 2 NCFE Diploma in Sport

This 1 year course requires either five GCSEs at grade 3 or above, including English or maths at grade 4 or a Level 1 Diploma in sport at merit, with GCSE English or maths at grade 4.

All applicants must successfully complete an academic interview.

Level 2 NVQ in Sports Activity Leadership

This 1 year course requires either four GCSEs at grade 3 or above, including English, maths and preferably PE and/or science or a Level 1 Diploma in sport with GCSE English and maths at grade 3 or above.

All applicants must successfully complete an academic interview and must deliver a practical coaching session for us to assess suitability for the course.



Henry's Experience

"The aspect I like most about my course is the practical coaching, and being able to reflect on my sessions and develop my skills as I've always wanted to coach."



Level 3 Extended Diploma in Sport Exercise Sciences

This 1-2 year course requires either five GCSEs at grade 4 or above, including English, maths and PE and/or science or a Level 2 Diploma in sport at merit/distinction grade (or equivalent) and GCSE English, maths, PE and/or science at grade 4 or above.

All applicants must successfully complete an academic interview.

Level 3 Extended Diploma in Personal Training

This 1 year course requires five GCSEs at grade 4 or above, including English, maths and preferably PE (or equivalent).

Please note: Minimum age of 17 at the start of the course.

Level 3 Extended Diploma in Sports Coaching & Development

This 1-2 year course requires either five GCSEs at grade 4 or above, including English, maths and preferably PE and science or a Level 2 Diploma in sport at merit/distinction grade (or equivalent) and GCSE English and maths at grade 4 or above will also be considered.

Please note: Students must demonstrate a genuine interest in pursuing a career in this industry.



Sports Academies

We offer Sport Academies in **football** (men's and women's), **golf** (men's and women's) and **netball**. All programmes involve regular coaching, strength and conditioning programmes, nutrition plans and medical support as well as individual player development programmes to nurture and develop player's individual sports talents.



See More

Gain real work experience, develop your professional skills and get the training you need to secure a successful future in employment.

What is an Apprenticeship?

An apprenticeship is a job with training to industry standards. An apprentice is a paid employee who is training on the job and involved in an educational programme.

The apprentice gains the skills, knowledge and behaviours that they need to forge their career. This programme supports businesses to train the future workforce. An apprentice could be someone new to the industry or could be an existing member of staff.

As an Apprentice You Will

- Work alongside experienced staff
- Gain job-specific skills
- Earn a wage and get holiday pay
- Get time for study related to your role

You are required to stay in education, employment or training until you turn 18 but this can include being an apprentice. Apprenticeships have a functional skills requirement in English and maths but learners who already have obtained the level required will be exempt from undertaking them. An apprenticeship is a real job where you will be employed full-time for the duration of your qualification. Apprenticeships also include an end-point assessment. It's an assessment at the end of your apprenticeship to make sure you're fully competent in your specific occupation.



Our Apprenticeships

Level 2 General Farm Worker (Livestock)

Level 2 Land-based Service Engineer

Level 2 Countryside Worker

Level 2 Arboriculture

Level 2 Floristry

Level 2 Sports Turf Operative

Level 2 Landscape Operative

Level 2 Horticulture Operative Level 2 Golf Greenkeeper

Level 3 Advanced Sports Turf Technician

Level 3 Livestock Unit

Level 3 Crop Technician

Level 3 Horticulture Supervisor

Apprenticeship standards correct at the time of going to print.



Learn more & view current vacancies at www.windsor-forest.ac.uk/ apprenticeships



Open Events

Open Days

Saturday 2nd March 2024 10am-2pm

Open Evening

Wednesday 1st May 2024 5pm-7:30pm



Register Now

Get in Touch

01628 824444 www.bca.ac.uk enquiries@bca.ac.uk

BCA, Hall Place, Burchetts Green. Maidenhead, Berkshire, SI 6 6QR















Visit our website to find out about the skills you will gain on our courses and the employers we work with.

