

TRANSFERRING YOUR STUDIES TO AND FROM BCA

Transfer Path 1: Transferring to a degree programme delivered at BCA and validated by the Royal Agricultural University (RAU) from another College or University

BCA will consider applications for students wishing to transfer from another institution to a degree programme delivered by BCA. All credits awarded to a student's personal study record or transcript may be transferred between comparable programmes, from other Higher Education providers. Any transfer needs to meet the requirements for Accreditation of Prior Learning (APL) procedures.

The Accreditation of Prior Learning (APL) enables the University to award credit in respect of one or more modules at any academic level, providing the candidate can demonstrate achievement of the relevant learning outcome, as set in out in paragraphs 185 and 186 of the RAU academic regulations.

In the first instance, the applicant should email the HE registrar at BCA registry_degrees@bca.ac.uk to:

- determine whether a place on the desired course is available
- discuss the relevance of modules already studied and completed

Students must have already met the entry requirements of the particular course they apply for and complete the Accreditation of Prior Learning (APL) Application form.

You will need to provide supporting transcripts/certificates from the institution showing the credits to be accredited to the course onto which you wish to transfer.

The relevant Module Leaders and the Programme Manager will review the form to assess if the evidence submitted supports the claim for the achievement of the RAU module outcomes at the appropriate level and the award of credit.

Registry staff will ensure appropriate credits are recorded in recognition of the claims made.

Transfer Path 2: Transferring from another College to the FdEd Children's Development and Learning programme delivered at BCA and awarded by the University of Reading

Applications to transfer to BCA will only be considered from students already studying at one of the other partner colleges that deliver this programme, specifically Bracknell & Wokingham College, Newbury College, Basingstoke College of Technology and Langley College.

In the first instance the applicant should email the HE registrar at BCA: registry_degrees@bca.ac.uk

Transfer Path 3: Transferring to another College or University from a degree programme delivered at BCA

In the first instance, you should discuss your wish to transfer with your BCA Course Manager. If you still wish to transfer, follow the process set out by the College or University to which you wish to transfer. BCA registry staff will ensure a transcript of appropriate credits is recorded in recognition of the modules completed at BCA.

Any queries regarding your transcript should be directed to registry_degrees@bca.ac.uk